

**Government of Orissa**  
**Information & Public Relations Department**

By Fax / E-mail/ Special Messenger

RTI - Wb/2008

No.....13527

Date...23.5.09

From

**Sri P. K. Mohapatra, IAS**  
Commissioner -cum- Secretary and  
Nodal Officer Right to Information, Orissa,

To

**All Principal Secretaries / Commissioner-cum-Secretaries / Special Secretaries of all  
Govt. Departments.**

Sub: **Central Monitoring Mechanism containing RTI Portal, E-Filing &  
Computerization of all records under Sec-4 of RTI Act, 2005.**

Madam / Sir,

In pursuance of the provisions as contained in the Section-4 (1) (a) and (b) of RTI Act, 2005 and observation of Hon'ble Orissa Information Commission in Complaint Case No. 1041/2007 filed by Sri Biswajit Mohanty, the Nodal Department has evolved an appropriate strategy to put in place a Central Monitoring Mechanism.

2. Accordingly, by virtue of powers vested vide rule 2 (f) of Orissa Right to Information Rules, 2005 and Rules of Business, Government of Orissa, the Information & Public Relations Department as the Nodal Agency for implementation of RTI Act in Orissa has

Signed an MoU with M/s Luminous Infoways Pvt. Ltd., the Content Service Provider for the National Portal as well as Hon'ble Orissa Information Commission.

3. As per the MoU, the scope of work and the division of the cost of work have been reflected in the following manner;

- Website pertaining to RTI information Section-4 (1) (b) disclosure and regular update of all Public Authorities in both English and Oriya.

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- Putting in place a Central Monitoring Mechanism to co-ordinate all RTI related developments in respect of all Public Authorities designated under the RTI Act, 2005.
- E-Filing of RTI cases (Keep track of filing & disposal of RTI application throughout the State).
- Update and filing of Annual Report as per Clause 25 (2) and devising appropriate formats.
- Exhaustive training programme to acquaint all Public Authorities to handle and maintain the designed Software and website for RTI related matters at State / District / Block / Panchayat level.

Man day rate for any development work	Rs. 1100/- per man-day
Unit pricing for designing of web page in HTML	Rs. 350/- per HTML page
Unit pricing for making major modification to the existing pages	Rs. 300/- per HTML page
Man day rate for any training session	Rs. 1, 500/- per day
Conversion to digital format	Rs. 80/- per page
Image scanning per page	Rs. 10/- per image

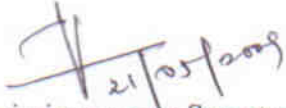
4. The software has been designed to help all Public Authorities to stick to the provisions as contained in the sec 4 and 25 of RTI Act, 2005 within the specific time-frame and thereby reducing chances of attracting penalties.

5. While reviewing the process of implementation of the aforementioned act, the Chief Secretary and Chief Development Commissioner, Orissa has instructed all Public Authorities of Govt. Departments to stick to the prescribed time-frame of 31<sup>st</sup> May 2009 to comply to mandatory provisions of the act.

6. In view of this, you are requested to utilize the benefits of the software engaging the CSP, Luminous Infoways Pvt. Ltd. to finish all exercises on war-footing basis.

7. Respective Public Authorities may meet the expenditure incurred for this purpose from their budgetary heads like Office Contingency / Computer / E-governance / IEC and other sources.

8. The bills of M/s Luminous Infoways Pvt. Ltd. only be paid after technical vetting by Technical Director, NIC, Govt. of India, Bhubaneswar.
9. All Public Authorities under your administrative control may urgently be instructed to act accordingly. They are also intimated directly by this department to stick to the prescribed time-frame.
10. M/s Luminous Infoways Pvt. Ltd. is being intimated to approach Public Authorities to expedite the whole process.

  
21/05/2009  
Commissioner-cum-Secretary  
and Nodal Officer, RTI

By Special Messenger

Memo No.....13528

Date.....23.5.09

Copy forwarded to The Registrar, Orissa Information Commission, Tosali Plaza, Satya Nagar, Bhubaneswar for kind information of Hon'ble Commission with reference to the observation made on the complaint case no 1041/2007 filed by Sri Biswajit Mohanty.

  
Director  
m/s/09

By Fax / Speed Post/ E-mail

Memo No... 13529 (3A)

Date.... 23.5.09

Copy forwarded to Member Board of Revenue, Cuttack / All Revenue Divisional Commissioner / All District Magistrate and Collector for kind information and appropriate action.

  
Director  
m/s/09

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By Fax / Speed Post/ E-mail

Memo No....13530

Date.....23.5.09

Copy forwarded to all Heads of Departments / Directorates / Organizations for information and immediate action in the similar manner.

  
Director 

By special Messenger

Memo No....13531

Date.....23.5.09

Copy forwarded to Technical Director, NIC, Sachibalaya Marg, Bhubaneswar for kind information and appropriate action.

  
Director 

By special Messenger

Memo No....13532

Date.....23.5.09

Copy forwarded to M/s Luminous Infoways Pvt. Ltd., Bhubaneswar for kind information and contact the Public Authorities to speed up the process.

  
Director 