



Sir,

I am to forward herewith the inspection Report No.
..... 520/04-05 on the accounts of D.I.P.R.A ...
... Bolangir for the period from ... 5/2000 ...
to 6/2004 reply to the Inspection Report
may please be furnished through
within one month from the date of its issue.

Kindly acknowledge the receipt of the Inspection Report
may be treated as settled.

| Sl. No. | IR. No. | Para No. | IR. No. | Para No. |
|---------|--|----------|---------|----------|
| 1. | 520/95-96-4, 5, 6, 7, 8 | | | |
| 2. | | | | |
| 3. | 110/c-367/2000-01- 2, 3, 4, 5, 6, 7, 8 | | | |
| 4. | | | | |
| 5. | | | | |

Yours faithfully,

25 NOV 2004

Sd/- Sr. Audit officer.

Dated :

Memo No. OA-3-IR-520/04-05-1912
Copy together with a copy of the IR forwarded to the
Sr. Audit officer. for information and necessary
action. Special attention is invited to the irregularities pointed
in paragraphs for necessary action. The compliance for the above IR when
received may please be forwarded to this office alongwith his
comments thereof.

Sd/- Shambhuji
Sr. Audit officer.

REGISTERED POST

Memo No. OA-3-IR-520/04-05-1912
Copy together with a copy of the IR forwarded to the
for information and necessary action. special attention is invited
to the irregularities pointed out in paragraphs for necessary action.
His comments on para of the I.R.s may please be communicated to this
office at an early date.

Sr. Audit officer.

DY No-1

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT) I
ORISSA - BHUBANESWAR

INSPECTION REPORT NO 520/04-05

Name of the unit audited : The cash and contingencies of
the O/O the Dist Information
and public Relations officer
Balasgir

period of accounts audit 5/2000 to 6/04

Time taken for audit 17.7.04 to 24.7.04

Name and Designation of
the officer in charge of
accounts 1) Sri B.M.Rout , D.I.P.R.O
from 22.11.93 to 22.6.02
2) Sri A.K. Shanja , D.I.P.R.O
from 22.6.02 to 30.9.03
3) Sri C.K. Nayak , D.I.P.R.O
from 1.10.03 to date

Designation of the next
higher authority Director, I & P.R.

Name of the officer who
conducted the audit Sir K.C. Sahu, S.O.

Name of the reviewing
Officer Sri S.Das, Sr.A.O.

Scope of audit. A test check and general
examination of accounts records
pertaining to the period under
audit.

Part-I

- 1(a) Introductory Nil
1 (b) List of outstanding pages of previous
Inspection Reports Nil
1 (c) Schedule of persistent irregularities Nil

Part-II A

Nil

Part II B

2 . Cash Book and management of cash

The cash Book ~~management~~ maintained by D.I.P.R.O
Balasgir was closed with the balance of Rs 165,313 =06
and Rs 128255=06 as on 31.3.04 and 30.6.04 respectively
The mode of keeping of the above closing balances were as
follow
Mode~~xx~~ 01

// 3 //

| Mode of retention | As on 31.3.04 | As on 30.6.04 |
|---------------------|-----------------------|---------------|
| In shape of voucher | 98,634=00 | 98,634=00 |
| In shape of advance | 26,249=00 | 25,249=00 |
| In shape of cash | 40,430=06 | 3,372=06 |
| | 165,313=06 | |
| | 1,65,313=06 | 128,255=06 |

On a general review of the cash Book the following observations were made

i) Non- remittance of sale proceeds is 3372=06

It was noticed that an amount of Rs 3372=06 towards sale proceeds of utkal prasanga and Orissa Revious was included in the closingbalance as on 30.6.04 . This was ~~highly~~ irregular . Early steps may be taken to deposit the sale proceeds in to the treasury under intimation to audit

ii) Outstanding advance is 26.249/

It was sum that Outstanding advance to the extent of Rs 26.249/- was retained in the closing balance as on 31.3.04 and 30.6.04 , The periodicity of which ranged between 1977-78 and 2003-04 as detailed vide Annexure A enclosed to the report. But as per G.O.M.R. circular No.TRY-II-112/85-42784/F dt. 30.11.85 and in terms of SR-509 of OTC vol-I advance granted to Govt. service for departmental and allied purposes should be got adjusted within the month inwhich they are disbursed and ~~the~~ salary of the Govt. servant concerned should be withheld from disbursed if any advance remains outstanding against him by the end of that month. Further no second advance should be given unless the previous one is adjusted/recouped. Thus immediate effective steps may be taken to adjust the outstanding advances under intimation to audit.

iii) Analysis of closing balance, indicating bill No.TV No., date and purpose of drawal of the unspent amounts has not been worked out at the end of each month as required under G.O.M.R. No.2862/F dt. 4.3.65 readwith F.D. circular No.3186/98/F dt. 6.2.80 and Lr. No.2862 dt. 3.6.85 and Note-6 below SR-235 of OTC vol-I. The same may be done herewith on these points being raised in audit it was stated that the instructions of audit was noted for future guidance .

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Part III

A test audit note containing minor and procedural irregularities has been handed over the compliance of which may be shown to next audit with relevant records for verification and settlement on the spot.

Sr. Audit officer

IRN 0-520/04-05

ADVANCE

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B

| | | |
|----------------------------|---|----------------------|
| 1. S. S. Bahidur | - | 26.9.77 - RS 20.00 |
| 2. S. T. K. Mahanty | - | 14.2.79 - RS 200.00 |
| 3. S. S. S. K. Bahidur | - | 22.4.82 - RS 200.00 |
| 4. Jagadish Munda | - | 24.1.86 - RS 8.00 |
| 5. Hemchandra Achary | - | 20.7.82 - RS 170.00 |
| 6. N. K. Munda | - | 13.8.82 - RS 40.00 |
| 7. Hemichand Achary | - | 2.4.83 - RS 190.00 |
| 8. - | - | 27.7.83 - RS 50.00 |
| 9. Damodar Das | - | 26.1.84 - RS 20.00 |
| 10. Ram Ku. Mahanty | - | 24.1.84 - RS 45.00 |
| 11. A. K. Sahu | - | 1.3.84 - RS 60.00 |
| 12. Dilip Ku. Mishra | - | 2.10.85 - RS 10.00 |
| 13. Nikunja Bhattacharya | - | 28.12.85 - RS 50.00 |
| 14. U. Madhu Roy | - | 9.8.86 - RS 150.00 |
| 15. Sri. Pravakar Nagpal | - | 31.6.87 - RS 30.00 |
| 16. - | - | 16.10.87 - RS 10.00 |
| 17. - | - | 1.11.87 - RS 105.00 |
| 18. - | - | 12.12.87 - RS 200.00 |
| 19. - | - | 20.5.88 - RS 100.00 |
| 20. - | - | 24.4.88 - RS 160.00 |
| 21. - | - | 20.5.88 - RS 1000.00 |
| 22. R.G. Police | - | 25.1.89 - RS 100.00 |
| 23. Sukanta Daga | - | 24.11.89 - RS 350.00 |
| 24. Umire Electical | - | 27.12.89 - RS 200.00 |
| 25. Sukanta Daga | - | 24.2.90 - RS 500.00 |
| 26. Laxmi Sapatna | - | 24.11.90 - RS 93.00 |
| 27. Damodara Rath | - | 24.11.90 - RS 46.00 |
| 28. Sri. Kant. Daga | - | 9.10.91 - RS 200.00 |
| 29. Sukanta Daga | - | 26.3.91 - RS 200.00 |
| 30. Kalakarna Gajatri | - | 2.12.91 - RS 100.00 |
| 31. Samruddhi Kumar | - | 15.8.82 - RS 60.00 |
| 32. A. K. Saha | - | 8.5.92 - RS 25.00 |
| 33. A. K. Guru | - | 1.7.92 - RS 300.00 |
| 34. Sufam Behere | - | — - RS 50.00 |
| 35. Dima Tripathi | - | 14.8.92 - RS 50.00 |
| | | 50 87 |

C. 1997
District Information &
Public Relations Officer
Balasore

| | | B.F 5087 | Page - 2 | IRN o - 520104-05 (142) |
|-----|----------------------|-------------------|----------|-------------------------|
| 36. | Mahoma Bantha | 6.3.92 - 135 | | |
| 37. | S. & C. Nangre | 11.8.93 - 400 | | |
| 38. | do S. C. Bheru | 12.1.94 - 150 | | |
| 39. | do S. C. Bheru | 23.9.93 - 112 | | |
| 40. | B. N. Poddar | 4.2.92 - 94. 1088 | | |
| 41. | Sw. Ratinalatha Anil | 31.7.91 348 | | |
| 42. | do | 29.6.91 348 | | |
| 43. | do | 30.9.91 348 | | |
| 44. | do | 30.1.91 348 | | |
| 45. | do | 30.10.91 348 | | |
| 46. | do | 27.9.91 1658.00 | | |
| 47. | Somjibra Ku Basu | 8.10.91 - 348.00 | | |
| 48. | Tamkaderkumth | 29.0.91 - 348.00 | | |
| 49. | do | 30.7.91 - 348.00 | | |
| 50. | do | 7.9.91 - 348.00 | | |
| 51. | Kalakera Gadehi | 6.5.91 - 348.00 | | |
| 52. | do | 8.10.91 - 348.00 | | |
| 53. | do | 5.10.91 - 725 | | |
| 54. | B. K. Meher | 22.8.92 - 400 | | |
| 55. | do | 22.8.92 - 400 | | |
| 56. | do | 9.10.91 348 | | |
| 57. | do | 1.1.92 372 | | |
| 58. | G. R. Kalsari | 2.12.91 360 | | |
| 59. | do | 3.10.91 372 | | |
| 60. | do | 27.9.91 360 | | |
| 61. | do | 30.8.91 372 | | |
| 62. | do | 2.8.91 360 | | |
| 63. | do | 29.6.91 372 | | |
| 64. | do | 30.5.91 360 | | |
| 65. | do | 10.5.91 360 | | |
| 66. | do | 11.4.91 372 | | |
| 67. | do | 27.2.91 326 | | |
| 68. | do | 25.2.91 372 | | |
| 69. | do | 30.11.90 360 | | |
| 70. | do | 7.1.91 372 | | |
| 71. | do | 30.10.90 372 | | |
| 72. | do | 22.9.90 360 | | |
| 73. | do | 31.8.90 372 | | |
| 74. | do | 11.8.90 372 | | |
| 75. | do | 30.6.90 372 | | |
| 76. | do | 16.5.90 360 | | |
| 77. | do | 20.5.90 372 | 21044 | |

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M 29
District Information &
Public Relations Officer
Balangit

IR No - 20520/04-05
B.F. 21044.00

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|--|-----------|------------|
| 80. J. Kartika Saha | 25.3.2008 | Rs 300.00 |
| 79. K. Kama Bahri | 12.8.99 | Rs 40.00 |
| 80. Mahima Bahri | 30.3.99 | Rs 220.00 |
| 81. Mahima Bahri | 2.2.99 | Rs 175.00 |
| 82. Mahima Bahri | 28.1.99 | Rs 210.00 |
| 83. A. H. Moshim | 25.7.2000 | Rs 78.00 |
| 84. K. K. Saha open | 26.3.2004 | Rs 500.00 |
| 85. SK & Asima | 10.4.04 | Rs 350.00 |
| 86. SK & Asima | 18.4.04 | Rs 400.00 |
| 87. K. K. Saha open | 18.6.04 | Rs 600.00 |
| 88. D. I. & P. R.D for Utak Dibetan | 31.3.04 | Rs 2332.00 |

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Rs 26249.00

Kesha
500 APR 99

C. M.
District Information &
Public Relations Officer
Balangit