19 03-04 to forward herewith the Inspection Report No. ---- on the accounts of -----for the period from -\_30: 6.95 \_\_ to -31:8:03 \_\_\_\_ reply to enot of Owice 9 and PR Deft RBR within one month from the date of its issue. kindly acknowledge the receipt of the Inspection Report may be treated as settled. I.R.No. Para No. I.R.No. Para No. No. 1. 5. Yours faithfully Sr. Audit Officer, Memo No.OA-3-IR Dated: copy of the IR forwarded to JUL 2004 PR Deptt BBSR for information and necessary action. Special attention is invited to the irregularities pointed in paragraphs-----the above I.R. when received may please be forwarded to this office along with his comments thereof. Memo No.OA-3-IR copy together with a copy of the I.R. forwarded to the Dated: intermation and necessary action. Special attention is invited to the irregularities pointed out in paragraphs----for necessary action. His comments on para I the I.R's may please be communicated to this office at an early date. 1NO-28 17500 Sr. Audit Officer.

### OFFICE OF THE PR.ACCOUNTANT GENERAL(AUDIT)-I ORISSA: BHUBANESWAR.

# INSPECTOON REPORT NO. 193-C-994/2003-04

- Name of the accounts audited.
- Period of accounts audited.
- 2. Time taken for audit.
- Name of the Officerin-charge of the accounts and Head of the Office.

- Name of the next higher authority.
- Name of the Offices, who audited the accounts.
- 7. Scope of audit.

Cash and contigencies of the Dist.Information and Public Relation Offices, Jharsuguda.

Since inception(30.6.95) to 31.08.2003.

06.09.2003 to 15.09.03 ( 7 working days)

- 1) Sri Rajendra Prasd Mohapatra, (OIS) D.I.P.R.O. from 30.6.95 to 6.6.01
- 2) Sri Sahadev Samadhia,OAS
   I/c.D.I.R.R.O.
  from 7.6.2001 to 18.9.2002
- 3) Sri Ananta Narayan Singh Laguri,OAS I/c-D.I.P.R.O. from 19.9.2002 to 8.11.2002
- 4) Sri Bira Kishere Rout,OS D.I.P.R.O. from 9.11.2002 to till to date.

Dy.Director.(N.D.) Sambalpur.

Jayadeb Mohanty, AAO

A test check and general examination of the account records pertaining to the period cover under audit.

# PARTII

(a) Introductory.

The Office started functioning
w.e.f. 30.6.95 as per order No.20472(8) dt.17.7.95 of the Govt. of
Orissa, J and P.R.Deptt., Bhubaneswar
The prime objection of this
organisation is to create awaneness
amount the public regarding
Implementation of different programme
of the Govt.through organising song a
and drama, Field publicity
Film show etc.

contd. .P/2.

- (b) Outstanding paras of previous Inspection Report- NIL (Ist Audit).
- \$\text{\$\phi\$}\$ Schedule of persistent irregularities-NIL.

## PART-II(A)

- NIL-

# PART-II(B)

2. Non-accountal of Govt. money for Rs.32,455.00

A current Account bearing No.CA-123 was opened in the Bolangir Anchelika Gremya Bank, Jharsuguda on dated 13.12.95 by the Rajendra Prasad Mohapatra the then D.I.P.R.O. Jharsuguda under the official seal of DIPRO Jharsuguda. The current Account Pass Book and a cheque book containing cheques bearing No.071801 to 071825 25 Nos.) may issued to sri Mohapatra on the same day. On dt.20.9.2001 the D.I.P.R.O. Jharsuguda attended the Bank personally and requested to close blee same. As desired he deposited the Pass Book and unused cheques (Bearing No.071810 to 071825-16 Nos.) before he received a cash payment of Rs.750.00 towards the closing balanaces of CA No.123.

puring the period from opening to closing of the Bank Account (13.12.95 to 20.9.01) Sri Mohapatra deposited and withdrawn a sum of Rs.1,15.455.00 as seen from the Bank statement Out on the said amount only Rs.83,000/- was taken into cash book and the balances amount of Rs.32,455.00 was not accounted for -details in Annexure-\*\*\*

In persuance of order No.240 dt.17.6.2001 of the collector and Govt.Order No.16070/IPR dt.8.6.01 and subsequent actt.order No.16648/I&PR dt.4.6.2001 on Dy\_Secy to Govt.I&PR deptt. Bhubaneswar, Sro Mohapatra DIPRO, handed over charge to Sri sahadev samadhia zonal Officer, Collector Jharsuguda dated 19.9.01(AN) with cash balance of Rupees NIL and did not handover the Bank Pass Book(CA-123). As there was no mention about Bank pass book balance in the closing balances of the cash book this could not be ascertained of the time of handing over charge. On the next day of handing over charge i.e. on 20.9.01 Sri Mohapata closed the Bank Account and received the balance amount of Rs.750/- from the Bank and did not hadover the money to any body else.

From the above facts it clearly indicates that Sri Mohapatra, Ex-DIPRO misutilised the amount the Rs.32,455.00 The authority order to open a Bank pass book and the source from which the amount was received to open and pass book and

reason for not taking into the cash book for Rs.32,455.00 not produced to audit.

In reply it was stated that necessary steps to be taken up for compliance of irregularities done by Sri R.P.Mohapatra, Ex-DIPRO, Jharsuguda. However, this fact may be brought to the notice of the Govt. for suitable action

Irregular Purchase of Furniture for Rs.21,569.00 As per Rule 2 of GOFR Vol.II, appendix-6, except for the article obtainable from forms on rate contract approved by the Director General of Supplies and Disposals, Govt. of India on Director of Export Promotion and marketing, Govt. of Orissa, and from the Co-operative Agencies duly registered under Orissa Co-operative Societies Registration Act, sealed tenders should be invited by giving wide publich for purchase of articles, the value of which exceeds ruppes fax ten thousand unless it is in the public interest not to call for tenders. Where it is considered inadvisable in public interest to invite tenders, the concerned authority shall record the reason therefor. In respect of purchase of articles, the value of which does not exceed rupees ten thousand, quotations should be invited. In all cases, a comperative statement of rates should be prepared and placed before the authority competent to order purchase. when the sealed tender are opend on the notified date, the concerned authority should initial all pages of the tender and corrections in the tenders so as to avoid any manipulation.

A sum of Rs.21,569/- was alloted to D.I.P.R.O.

Jharsuguda vide Lr.No.35102/I&PR dt.28.11.95 towards purchase of furniture. Accordingly, the authority drawn the said amount vide Bill No.29/95-96 on dt.4.3.96 and paid to M/s. Shah Enterprises towards the cost of steel furniture, table, chair and Iron safe(Sv.No.I Rs.18,570/- + Sv.No.2 Rs.3,000/) on dt.4.3.96 without following the purchase procedure as mentioned in the above rule and sanction order communicated by the Govt. of Orissa I&PR Deptt.vide Letter No.33476 dt.14.11.95.

In reply it was stated that, "Formalities have not been maintained while purchasing the furnitures such irregularities to be complied latteron".

4. /Irregular Payment of T.E. for Rs.9,414.00

On a test check of needs revealed that, a sum of Rs.9,414.00 was paid to Sri R.P.Mohapatra,Ex-DIPRO towards. T.E. On different dates irregularly like, without the approved four programme and diaries and without T.B.bill a details enclosed in Annexure-"B".

The person responsible for payment may be asked to submit the above records on resource the said amount under intimation to audit.

5. Un-adjusted telephon Adv.Rs.1531.00 against the Telephone No.70162.

A telephone was allotted to D.I.P.R.O., Tharsugue having No.70162 and it became defunct/dead since 1.3.99. As on dated 1.3.99 the Telecom Deptt. claimed Rs.1469/- towards telephone bill and this was paid vide M.R.No.29 of Book No.2122 dt.28.3.01 and no outstanding amount was shown against this office.

In order to avoid the lapse of the budget allotment the authority paid Rs.1531.00 as advance against the
telephone No.70162 vide M.R.No.30 Book.No.2122 dt.28.3.01.
In the meanwhile Rs.2.000/- was deposited with the BSAL on
dt.27.3.03 for ne connection and the new phone installed
on 7.4.03 and the payment is being paid regularly for the new
phone No.274160. Hence, the advance paid Rs.1531.00 on 28.3.0
remained unadjusted till to-date. This may be adjusted against
the subsequent payment of Celphone bill under intimaton to
audit.

Temporary missappropriation of Govt.money for Rs.2144/-As per rule, every monetary transaction should be routed through the cash book. As per SR 6(i) note of OTC Vol-I, Sale proceeds/Other receipt should be deposited into Treasury in prescribed time limit. This should be deposited within 3 days/7 days from the date of receipts withmt But, it was seen from the records that, Sale proceeds of News paper, Utkal press of and Orissa Review was not taken into cash book at all and the collected amount deposited in the treasury which vareies from 4 months to 6 years from the date of Collection. During the period cover under audit a sum of Rs.2,144.00 was collected towards sale proceeds of News paper Utkal Press of and Orissa Review was depsited in the treasury after prescribed time limit which various from 4 months to 6 years without taking into cash book details in Annexure- "C". Hence, the collected amount of Rs.2,144/remained with the person into collected amount a kept out of Govt. account and this amount may be treated as temporarycontd. .P/5.



misappropriation of Government money from the period from 4 months to 6 years.

The fact may be brought to the notice of the Gow.

Non-return of Library Books &ror Rs.3,756.00

During the period 9.2.93 to 8.2.03 there was 107 no.s of books issued to different members of the Library for reading purposes which were not returned till date-details in Annexure-npm. The cost of the above 107 nos. books is Rs.3756 As per rules the books should be refurned within 7 days from the date of issue. Though in the meanwhile 20 years have already been elapsed no action was taken to get back the issue book till t date. An learly action may be taken to get back the issue the issued books under intimation to audit.

8. Non-disposal of Utkal-press and Orissa Review to the tumo of Rs.11,185/-

As on dt.31.8.03.3537 nos. of Utkal Prasenga and 2005 nos. of Orissa Review was received for sale. Out of the above 441nos. of Utakal Prasaga and 26 Nos. of Orissa review was sold and the balance 3096 nos. of U.P. and 1979 nos. OR remained unsoldxwxx as on 31.8.03 which cost is Rs.11,185.00 details in Annexure—"E". It was seen from the records that no initiation was taken to sale the above unsold books. However, an effective steps may be taken to sale the unsold books from Rs.11,185.00 under intimation to andit.

9. Doubtful Expenditure for Rs.16,630.00

on a test check of records revealed that, a sum of Rs.16,630 was spent towards celebration of Radhanath Jayanti'96 and Dist. level exhibition 1996-97. But the vouches produced to audit for the above amount is doubtful regaring its genuiness. Out of the above amount Rs.15,000.00 was paid by Sri R.P.Mohapatra, Ex-D'I.P.R.O. to himself and out of this amount Rs.3750.00 was spent towards hiring charge of vehicle. But, the purpose, date, time, K.M. run by whom the vehicle was used etc. not produced to audit. The vuchers of balance amount of Rs.1630. was produced in shape of typed vouchers. The details of the expenditure of Rs.16,630.00 enclosed in Annexure-F The genuines of the vouchers of Rs.16,630.00 in support of expenditure may be investigated and result intimated to audit

10

### PART-III

A Test Audit Note containing minor and procedural irregualrities noticed during the period cover under audit is handed enes on the spot, the compliance of which may please be shown to next audit for settlement.

SENIOR AUDIT OFFICER.

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	102	154	56.5	30.00 Dt. 3.15.500
	103	: 158	ଇଧି ହାମ୍ଦି ଅଧିକ୍ତ ସ୍ୱାହେଥା ଅଧି	1000.00 Dt. 101.131.506
	104	165		4.00 01.10.00 .200.
	-	166	ଉପ ପ୍ରିଲୋମ	30.Cu 107-10-11-200
	106		. आधिचन्द्रेष्ट्र आधिधर	50. w Dt. 10.1. 200
	107	- 169	रार्डिमार्फेर वर्गुक्टे मा	24.00 pt. 8.2.200
				77 N - 111

2. Otenha Review 1- Others prosseque Home of the bows ANNEXORE = 1, 12NO: 193 /03-04 as on 318-243 NO of books pecaried Saore 4656 467 an on 3/8-243 NO 0) SOOKS SAID 121 -/58111 =(-18944+-16169) TOWN cyting consold No of BOOKS 3096 (70085 = 850 4468/ Cost of consord 2921×2=5842 Syan 175 45 = 875 6117/ 6 ور

6.96 As As 26-36 1 .40-96.48 Stadement of doubtful expenditure (Amexune F) Ft Pa. 16,6301 ·SVNO. 85.500=0. Rs. 675=00 Rs. 325=00 Amount. ps. 630-00. Ps. 300-20: 88. 3750=00. Rs. 120=00 Rs. 200 = 00" Rs . 300 :00: Ps. 100-00. P.S. 150 = co. NS. 1000=00. Purchase of Stationery.

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Purchase of Horson Purpose of expendiduse 18No-1934/03-04