

ଅନୁମୋଦନ ନିମିତ୍ତ ଚିଠି

DRAFT FOR APPROVAL

I. t. P. R. ବିଭାଗ

ସଂଖ୍ୟା

4740

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8/4/11

ପ୍ରାପ୍ତ

The DTPRO, ~~...~~ Rowakela.

ନଥି ସଂ

ଆଦେଶ- 13/2011

କ୍ରମିକ ସଂ

Sub- Submission of Compliance report on the outstanding paragraphs of A.G GR No 1103/2010-2011 for the period from 8/2008 to 3/2010.

p/s/c

In writing a reference to A.G. Letter No 514 dt 22.2.2011, I am directed to say that immediate steps may please be taken to furnish the Compliance report to A.G. Odisha within 15 days from the date of receipt of this letter under intimation to the Department for Settlement of audit objections.

This may please be treated as urgent.

Yours faithfully,

[Signature]
7.4.2011
AFA-Cum. Zs to Govt

Memo No 4741 dt 8/4/11

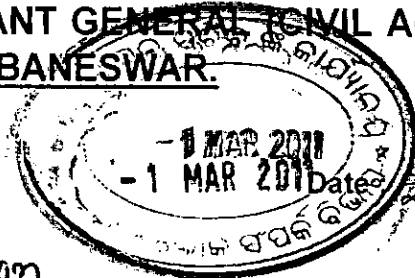
Copy forwarded to the Deputy Director, N2, Sambalpur for information and necessary action.

[Signature]
7.4.2011
AFA-Cum. Zs to Govt

OFFICE OF THE PR. ACCOUNTANT GENERAL (CIVIL AUDIT)
ORISSA : : BHUBANESWAR.

BY REGISTERED POST

No. OAD-3 IR No. 1103/10-11/514



5

To The District Information and Public Relations Officer, Rourkela, Dist- Sundargarh.

Sir,

I am to forward herewith the Inspection Report No. 1103/10-11 on the accounts of D.I and P.R.O., Rourkela for the period from 08/2008 to 03/2010. Reply to the Inspection Report may please be furnished through within one month from the date of its issue. Kindly acknowledge the receipt of the Inspection Report. The following outstanding paras of old Inspection Report may be treated as settled.

Sl. No.	Inspection Report No.	Para No.
01.	644/08-09	2, 3
02.		
03.		
04.		
05.		
06.		

Yours faithfully,

[Signature]
Sr. Audit Officer

22

BY REGISTERED POST

Memo No. OA-3 IR No. 1103/10-11/515

Date : 22.2.11

Copy together with a copy of the IR forwarded to the Director Information and Public Relations Department, Bhubaneswar for information and necessary action. Special attention is invited to the irregularities pointed in paragraphs for necessary action. The compliance for the above IR when received may please be forwarded to this Office along with his comments thereon.

[Signature]
Sr. Audit Officer

BY REGISTERED POST

Memo No.

Date :

Copy together with a copy of the IR forwarded to the for information and necessary action. Special attention is invited to the irregularities pointed out in paragraphs for necessary action. His comments to para of the IRs may please be communicated to this office at an early date.

Sr. Audit Officer

OFFICE OF THE PR. ACCOUNTANT GENERAL (CIVIL AUDIT)

ORISSA : : BHUBANESWAR.

DRAFT INSPECTION REPORT NO. 1103 / 2010-11

1. Name of the Accounts Audited Cash and Contingencies of District Information and Public Relations Officer, Rourkela
2. Period of Accounts Audited 08 / 2008 to 03 / 2010
3. Time taken for audit 27.12.2010 to 31.12.2010
(5 working days)
4. Name of the Officer(s) in charge of accounts S/ Shri
(i) S.K.Pattnaik, D.I. & P.R.O
From 21.07.2006 to 04.02.2009
(ii) S.R.Mohanty, D.I. & P.R.O
From 04.02.2009 to 30.06.2010
(iii) A.K.Jena, D.I. & P.R.O
From 30.06.2010 to till date
5. Name of the Officers who conducted audit (i) Sri R.N.Mohanty, AAO
(ii) Sri S. Soren, Sr. Auditor
6. Name of the Officer who supervised audit Shi S.C.Naik, Sr. AO
7. Scope of audit Test check and general examination of accounts records for the period covered under audit.

PART-I

1. (a) Introductory: NIL

(b) Outstanding paras of old IRs:

IR No. & Year	Para
249 / 02-03	7 (a), (b)

(c) Schedule of persistent irregularities:

- (i) Security deposit in shape of fidelity Insurance bond was not realised from the persons handling cash, store & stock.

PART-II A

NIL

PART-II B

2. Cash Book and Management of Cash.

The Cash Book of the D.I. & P.R.O, Rourkela was closed with a balance of Rs.17647/- as on 31.03.2010. The mode of keeping the closing balance was as follows:

(i)	Cash	Rs.5747/-
(ii)	Paid Vouchers	Rs.11900/-
	Total	Rs.17647

On general review of cash Book the following irregularities were noticed.

i) Expenditure from available cash Rs.11900/-

As per SR-241 of OTC-Vol-I read with G.O. Finance Department No.20480 dt.18.07.1984. Expenditure from available cash for the purpose for which no allotment exists and retention of cash in shape of paid vouchers is strictly prohibited but an amount of Rs.11900/- was spent out of available cash towards telephone charges, Rs.5247/- H.S.D, Rs.4372/-, Battery Rs.1481/- and Computer, Rs.800/- and kept in shape of paid vouchers as on 31.03.2010 in violation of Govt. instructions.

D

On this being pointed out in audit, it was stated in reply that action was being taken to regularise the paid vouchers.

Steps may be taken to adjust / recoups the paid vouchers by obtaining allotment of funds from the competent authority early.

3. Idle Machinery.

Scrutiny of Stock Register of computer revealed that one IBM computer with the following spare parts was received Vide No.28863 dt.06.11.2003 from the Director, Information and Public Relations Officer, Odisha for computerisation work.

- (i) One IBM Computer T.V
- (ii) One Networking Laserjet Printer
- (iii) One Modem
- (iv) 1.5 TAC + 4 KVA stabiliser
- (v) CD writer highest speed with other accessories

The computer set was installed by NCCF and internet facilities were also provided during 2004-05, but the computer was remaining in idle condition with effective from September 2009. For want of minor repairs of the Printer, Computer and Modem. As a result the very purpose of providing computer by Govt. was defeated.

On this being pointed out in audit, it was stated in reply that higher authority would be moved for posting of a computer operator.

Steps may please be taken to expedite the same and to make the computer set functional early under intimation to audit.

4. Non-disposal of priced Publications / Books.

Scrutiny of records revealed that the following publications were received from G.O, I & PR Department, Bhubaneswar for sale to public which lying unsold as on 31.03.2010.

Sl. No.	Name of the priced Publication / Book	No. of Publication / Books	Cost (Rs.)
1	UTKAL PRASANG	195 nos.	975/- (@ Rs.5/- per copy)
2	ORISSA REVIEW	225 nos.	1125/- (@ Rs.5/- per copy)
3	ORISSA REFERENCE ANNUAL	25 nos.	2500/- (@ Rs.100/- per copy)

On this being pointed out in audit, it was stated in reply that action was being taken to sell the publications. The same may please be expedited under intimation to audit.

PART-III

A Test Audit Note containing minor and procedural irregularities was issued separately. The compliance to the same may be shown to next audit.


Sr. Audit Officer

Audit 4