



Government of Odisha
Information & Public Relations Department
Lok Sampark Bhawan, Bhubaneswar

* * * * *

No. 9507 / I&PR, Bhubaneswar,
(IPR-AVP-MISC-0027-2020)

Dated: 16/08/2022

SHORT TENDER CALL NOTICE

1. Sealed tenders are invited from the registered manufacturer/firms for purchase of AV/Photo equipments **during the financial year 2022-23.**
2. Name of items along with detailed technical Specifications, probable requirements against each item may be seen from the website of I & PR Department [www.inpr.odisha.gov.in.](http://www.inpr.odisha.gov.in) / website of Odisha Govt. [http://www.odisha.gov.in.](http://www.odisha.gov.in) The quantity may vary during indent of the items depending upon budgetary allocation.
3. The detail Tender documents may be downloaded from the website of I&PR Department/website of Odisha Government.
4. Last date for receipt of sealed Tender on **dtd. 06.09.2022 up to 5.00 PM.**
5. Date for opening of sealed Tenders / Technical Bids & Financial Bids on **dtd. 07.09.2022 at 03.30 PM** in the Office of the **Director, I&PR, Lok Sampark Bhawan, Unit-V, Pin-751001.**
6. **Bidders data sheet:**

Sl. No.	Particular	Details
1.	Name of the Client	Director, I&PR Department, Govt. of Odisha
2.	Method of Selection	Least Cost Based Selection (LCBS) Method (L-1)
3.	Short Tender Call Notice Due Date	dtd. 06.09.2022 up to 5.00 PM
4.	Address for Submission of Proposal	The Director, Information & Public Relations Department, Government of Odisha, Lok Sampark Bhawan, Unit-V, Bhubaneswar, Odisha-751001 Telephone No- 2394890 Email – iprenews@gmail.com Mode of Submission: Speed Post/ Registered Post/Courier only to the address as specified above during the office hour only. Submission of bid through other mode and late bid will be rejected.


Director, I&PR

Memo No. 9508 /IPR., BBSR, Dated 16/08/2022

Copy forwarded to P.S. to Principal Secretary to Govt., I&PR/P.S. to Director I&PR/Director (Technical) for kind information of Principal Secretary to Govt., Director, I&PR and Director (Technical) respectively.

[Signature] 16/8/2022

Deputy Director

Memo No. 9509 /IPR., BBSR, Dated 16/08/2022

Copy forwarded to System Analyst (I/C) for information and necessary action. He is requested to take appropriate steps for uploading the Short tender call notice in the website of Information & Public Relations Department www.inpr.odisha.gov.in/website of Odisha Govt. <http://www.odisha.gov.in>.

[Signature] 16/8/2022

Deputy Director

Memo No. 9510 /IPR., BBSR, Dated 16/08/2022

Copy forwarded to System Analyst/State Portal, Secretariat for information and necessary action. They are requested to host the Short tender call notice in the State Govt. Portal.

[Signature] 16/8/2022

Deputy Director

Memo No. 9511 /IPR., BBSR, Dated 16/08/2022

Copy forwarded to Deputy Director (Advertisement Section) for information and necessary action. He is requested to publish the Short tender call notice in two leading Odia News Papers and one leading English daily on dtd. **17.08.2022**.

[Signature] 16/8/2022

Deputy Director

Memo No. 9512 /IPR., BBSR, Dated 16/08/2022

Copy forwarded to Superintendent, Issue Section for information and necessary action. He is requested to display the Short tender call notice in the Notice Board of this Department.

[Signature] 16/8/2022

Deputy Director

Memo No. 9513 /IPR., BBSR, Dated 16/08/2022

Copy forwarded to Dairy Superintendent for information and necessary action. He is requested to receive the sealed bid documents by Speed Post/ Registered Post/Courier only and hand over the bids to the Deputy Director in charge of AVP Section to keep the bids in safe custody.

[Signature] 16/8/2022

Deputy Director

Memo No. 9514 /IPR., BBSR, Dated 16/08/2022

Copy forwarded to O.E-II Section for information and necessary action. He is requested to keep ready the conference hall before time (i.e. on **07.09.2022 at 3.30 PM**).

[Signature] 16/8/2022

Deputy Director

SHORT TENDER CALL NOTICE

**Government of Odisha
Information & Public Relations Department
Lok Sampark Bhawan, Bhubaneswar
Tender Document No-I**

1. Sealed tenders are invited from the registered manufacturer/firms for purchase of **Audio Visual/Photo Equipments** for I&PR Department.
(List separately enclosed in Category A, B & C as in **Annexure-A**)
2. Name of items along with detailed technical Specifications, probable requirements against each item may be seen from the website of I&PR Department www.inpr.odisha.gov.in/website of odisha Govt. <http://www.odisha.gov.in>.
3. The Tender documents shall be submitted in the office of the undersigned duly signed by the authorized signatory on each page and duly authenticated with seal in token of having read, understood and accepted the terms and condition of the contract. Bids submitted otherwise than in the manner prescribed in the Tender Document shall be rejected.
4. Tender calling authority has the right to accept or reject the Tender(s) without assigning any reason thereof.
5. The Tender calling authority can cancel the tender process at any stage without assigning any reason.
6. Date of Issue of Tender documents is on dtd. **17.08.2022 at 10.00 AM**.
7. Last date for receipt of sealed Tender is on **dtd. 06.09.2022 up to 5.00 PM**.
8. Date for opening of sealed Tenders/Technical & Financial Bids is on dtd. **07.09.2022 at 03.30 PM** in the Office of the **Director, I&PR, Lok Sampark Bhawan, Unit-V, Pin-751001**. Telephone No- 2394890/ Email – iprenews@gmail.com.
9. The concerned bidders are required to depute their representatives to remain present during opening of the received Tenders/Technical & Financial Bids is on **07.09.2022 at 03.30 PM** in the Office of the **Director, I&PR, Lok Sampark Bhawan, Unit-V, Pin-751001**. Telephone No- 2394890/ Email – iprenews@gmail.com.
10. The Tenders received after the stipulated date and time will not be taken into consideration and liable for rejection.
11. All disputes which may arise relating to tender are subject to judicial jurisdiction of the competent Court at Bhubaneswar only.
12. It is to certify that this tender document **contains 24 pages**.


Director,
I & PR, Bhubaneswar
(Tender Calling Authority)

Tender Document No. II

GENERAL CONDITIONS OF THE CONTRACT

1. The Bidder/Supplier shall essentially be a registered Manufacturer /firm with DIC/Directorate of Export Promotion & Marketing, Department of Industries, Govt. Of Orissa/NSIC and running business in the Tendered item with good business track record. The bidder in proof of he being an OEM/Authorised Agent Authorised dealer shall submit authenticated documentary evidence in this regard. The proof submitted earlier in some other context shall not be treated as valid and sufficient.
2. The tenders (also called bids), not submitted in prescribed format or in the prescribed manner, shall be rejected by the Tender Committee at the risk and responsibility of the bidder.
3. All the information as called for in the tender document should be submitted truly clearly, legibly, transparently, unambiguously and without the use of abbreviations. It shall be submitted in English.
4. All the crucial figures, like rates and amount should be written in figures followed by words in a bracket.
5. There shall be no over-writing in the tender document and other papers submitted. All the additions, alterations, deletions and cuttings should be initialled with rubber stamp (or seal) by the same person, who signs the tender document failing so, the tender may be rejected.
6. All the rates and amounts shall be quoted in Indian Rupees (INR) and shall be presumed to be in Indian Rupees unless specifically permitted to be quoted otherwise in this tender document. However an OEM located outside the country may quote its price in the Currency of the country to which he belongs but the same shall be converted to INR at the exchange rate prevailing on the date of opening of Tender and the same will be binding on both parties.
7. The rates quoted shall be valid for a period of one year counted from the last date of receipt of the bids or submission of tenders.
8. Each page of this tender document should be signed by the bidder with seal in token of having read, understood and accepted the terms and conditions of this contract.
9. For the Companies and Corporations making the bids, the tender document shall be signed by the Managing Director. If it is otherwise, the authority to sign the tender paper on behalf of the Company/ Corporation shall be enclosed. In case of partnership Firm, it shall be signed by the active Partner. In case of a proprietary Firm, the tender document shall be signed by the Proprietor.
10. "Legal Status" of a bidder shall mean either proprietorship or partnership or private/ public limited company or otherwise (to be specified), as the case may be.
11. All the documents and papers submitted with the bid should be either in English or in Odia and shall be authenticated under the seal and signature of the bidder unless specified otherwise in the tender document.
12. All the promotional and technical literature of the products intended to be supplied should be submitted for proper appreciation of the bid, whether or not; specifically called for in this tender document. This literature should also be in English or Odia.
13. Submission of more than one competitive bid by the same firm in response to the tender call notice is prohibited. All Such bids except one received first will be cancelled at the discretion of the authority calling the bids. A bidder may however, offer in his bid more than one product of the same Original Equipment Manufacturer (OEM), if in his opinion all such products meet the prescribed technical specifications. In that case, he should submit "technical bids" of all such products separately but in the same prescribed format, in the same sealed single cover. Separate "financial bids" should also be submitted similarly in the same sealed single cover.
14. The bidder may use separate piece of paper, where the space provided in the formats in this tender document for submission of information, is not sufficient. The information in the separate sheet of paper shall be in prescribed format and its page should be serially numbered and duly authenticated.

15. All the information submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder.
16. No firm/Company without valid GST Registration number and PAN shall be eligible for submitting bids. Firms blacklisted shall also not be eligible for participating in the bid.
17. Copies of Valid Registration Certificates issued by competent Authorities under GST Acts and Copy of PAN shall be enclosed to the Tender document. In no case other certificates issued by authorities in lieu of such certificates shall be accepted.
18. Copies of income Tax return, Audited Balance Sheets, P/L a/c and trading a/c of, previous year along with up to date copies of GST return filing copies need also be enclosed to the Tender document.
19. At the time of opening of Tender/Financial bid the bidder will have to satisfy the competent authority that he is not only authorised as per his Registration Certificates to deal in the tendered item but he has also a running business in such items and he has the ability to supply the tendered quantity in prescribed time limit and to meet the warrantee conditions of the product.
20. **EMD/Bid Security Declaration:** Bidder should submit "Bid Security Declaration" in lieu of Bid Security deposit with stipulation that if they withdraw or modify their bids/violates the terms and conditions of the Tender Documents during period of validity etc., they will be liable for suspended for the period of three years from participating in any Government/PSU tenders.
21. This tender document has prescribed a two-bid format for submitting the offers. It contains the "Technical" and "Financial" bid formats. Both the bids shall be submitted in separate sealed covers identified as "Technical" or "Financial" bid after detaching their formats from this tender document. Both the sealed covers, the remaining part of this tender document including General Conditions of the Contract Special Conditions of Contract General Bid and all other papers/ documents should be put inside a bigger sealed cover and shall be delivered as per conditions published in the tender call notice. All the sealed cover shall have boldly written with the name of supplier/bidder, the tender call notice number and the last date for submission.
22. No document as required and mentioned in the General/ Special conditions of contract shall be enclosed to the technical bid/ Financial bid documents unless otherwise specifically mentioned there in. All required documents shall be enclosed to the General bid proforma duly authenticated and serially numbered and page marked.
23. The tenders or the bids can be sent by Regd. with AD post or courier as well. However, the authorities shall not be responsible for the postal and other delays in receipt of bids. Mode of Submission: Speed Post/ Registered Post/Courier only to the address as specified above during the office hour only. Submission of bid through other mode and late bid will be rejected.
24. If the last date for receipt of the tender/bid turns out to be a holiday, it will automatically be extended to next working day.
25. The tender calling authority shall make arrangements in his office for issuing a written acknowledgement, under proper seal and signature, of the filled in tenders, provided those are submitted on or before the due date. The acknowledgement receipt shall mention, among others, the tender call notice number.
26. A bid submitted cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders. They will not participate in the discussions. Clarifications sought, if any may be provided by them.
27. All or any of the tenders (or bids) submitted can be rejected without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidders on account of such rejections.
28. The Tenders/bids received in the prescribed time shall be opened by the tender committee at the prescribed date time and place. Any bid found incorrect or incomplete in any manner would be summarily rejected by the said committee.

29. The "Technical" bids shall be opened and scrutinized by the Technical Committee, only in respect of the bidders who have been found to fulfil all the prescribed criteria and conditions of this tender document other than technical specifications of the products. Only branded products shall be accepted unless otherwise mentioned in special conditions of the contract.
30. All the products, failing to fulfil the prescribed technical specifications, shall be rejected. Decision of the Technical Committee in this respect shall be final and binding.
31. The bidder shall have to submit in separate paper mentioning complied or not complied against each column of the technical specification given in the tender document.
32. Notwithstanding an offered product meeting the prescribed technical specifications, it may be rejected, if it has not been tried and tested or used in **I&PR Department, Bhubaneswar** with satisfaction. It may also be rejected if the bidder fails to successfully demonstrate its product before the Technical Committee.
33. "Financial bids" shall be opened only in those cases, where all the offered products have fulfilled the prescribed technical specifications. All financial documents like Registration Certificate issued under GST, and IT Acts, GST return filing copies, IT returns, Audited Balance sheet, Trading a/c and P/L a/c shall be verified before the opening of financial bids.
34. All the prices quoted shall be F.O.R. destination Bhubaneswar which means that prices shall include the cost of delivery at destination if nothing otherwise is mentioned in the Special condition of contract.
35. The Purchase Committee shall discuss and deliberate on the past performance, experience, production capacity, financial strength etc. of the bidders/suppliers as recommended by the Technical Committee, besides the rates quoted by them and select the L-1 bid in most transparent manner, taking into consideration the relevant provisions of OGFR and Circulars and notifications issued by the Government of Odisha from time to time, so as to ensure that the purchases are effected in most prudent and economical manner, without compromising the prescribed quality, from the most eligible bidder.
36. Financial negotiations with firms other than the lowest bidder shall not be held without obtaining the prior approval of Government.
37. The order for supply may be placed on the successful bidders but the technical specifications (or quality requirements) for the purpose of supply shall be those, which were offered and accepted by the Technical Committee and not those specified in the tender document.
38. The authorities are not bound to accept the lowest financial bid.
39. On delivery, the supplies or products shall be inspected to verify the quantity and to see whether those are in accordance with the technical specifications (or quality requirements) for which the order was placed. If it turns out to be otherwise, the acceptance of delivery shall be refused at the risk and responsibility of the supplier. Further the articles found damaged shall not be counted as accepted until repaired or replaced to the satisfaction of the authorities.
40. Short/ Part deliveries may not be accepted. All the items ordered must be supplied in full, for claiming even the part payment. Equipments should be supplied/installed within 30 days from the date of orders been placed.
41. All the transit risk shall be the responsibility of the supplier.
42. (a) No Way Bill, C/D Forms will be supplied by the indenter to the suppliers of outside Odisha for supply of the goods.
43. User manuals of the product shall be supplied without being asked for and without being mentioned in the supply order. Moreover, it should be in English.
44. Failure to supply the indent in full within the stipulated period as mentioned in the supply order may lead to forfeiture of Performance Security and blacklisting of the suppliers. If at all the delivery is allowed to be accepted after the due date, Liquidated Damages(LD) @ 0.5% of the total amount of order (excluding taxes) per week or part thereof shall be charged, however that the L.D. shall not exceed 5% of the amount of order.

45. The supplier shall submit an undertaking given by him or the OEM committing to supply spare parts for the maintenance of the supplies for a period of at least 5 years from the date of delivery.
46. The supplier shall give a "Performance Warranty" for a minimum period as mentioned at Sl. No. 11 in the Special Conditions of Contract. The "Performance Security" may be forfeited partly or fully for failure to fulfil the terms and conditions of supply and post sales commitments/ obligations. (Performance Security has been defined on condition No. 11 of Special Conditions of the Contract.)
47. All the clarifications sought from the bidders/ suppliers on technical specifications of the products or otherwise shall be promptly submitted in a transparent and unambiguous manner.
48. Terms & Conditions of the tender documents can't be negotiated for variation without obtaining prior approval of Govt.
49. Entire tender document, duly filled in, shall be treated as part of the contract agreement for supplies in case of the successful bidders and shall be submitted in original.
50. All the disputes shall be subjected to the jurisdiction of civil Courts situated at Bhubaneswar.
51. The bidders shall submit all required documents along with tender. Under no circumstances, a bidder would be allowed to make any addition / alternation in any documents related to tender or to submit required documents after receipt of tender by the tender calling authority.
52. Any objection / suggestion/ complaint by any bidder with regard to tender shall be intimated in writing to the tender calling authority. The Chairman /Members of Technical /Purchase Committee would not entertain any correspondence /discussion in the above matter.

Seal & Signature of the bidder


Director, I&PR, Bhubaneswar
(Tender Calling Authority)

SPECIAL CONDITIONS OF THE CONTRACT

Tender Document No. III

1. The Special Conditions given here shall prevail over the General Conditions.
2. The bidder must furnish as part of technical proposal, the required bid processing fees and tender cost (Non-refundable) amounting to **Rs. 5,000/- (Rupees Five Thousand) Only** in shape of DD from any scheduled commercial bank in favour of "**D.D.O., I&PR Department**" payable at Bhubaneswar. Proposals received without bid processing fee will be out-rightly rejected.
3. Bidder should submit "Bid Security Declaration" in lieu of Bid Security deposit with stipulation that if they withdraw or modify their bids/violates the terms and conditions of the Tender Documents during period of validity etc., they will be liable for payment of EMD amount of Rs. 3,00,000/- and suspended for the period of three years from participating in any Government/PSU tenders.
4. **QUANTITY:** Sealed bids in this tender document have been invited for the supply of the items listed below. The approximate quantity required has been mentioned against each. Detailed technical specifications of each item are available in the category wise i.e. Category-A, Category-B, and Category-C.
5. The rates quoted by the firms shall continue to be valid even if the quantities of items mentioned above are varied. Further the bidder (s) should certify that the rates quoted by it for any item (s) listed above shall remain valid subject to variation in any Govt. Tax Structure on the same (i.e. the base price of the item quoted shall remain valid irrespective of variation in the tax structure) for a period of one year from date of finalisation of rate by the Purchase Committee.
6. The items above do not necessarily consist of a single piece of equipment. It may be composition of inter-connected or inter-related appliances. Bidding is not permitted for the components obtained by splitting an item. Bidding is also not permitted for a part of the quantity of an item indicated above. Hence, bidders shall apply for category wise items and the bidders may apply as many categories as they like.
7. If any equipment/item consists of different components, the bidder shall have to quote price for each component separately in the financial bid in the prescribed format enclosed in the tender documents including installation charges, if any.
8. The bidder shall submit along with this tender document a list of names, complete addresses. Telephone/FAX numbers of the customers to whom, the items, for which the bid has been submitted, have been supplied and installed in last three years, if any. A clear unambiguous statement shall be made if an item has not been sold anywhere in India so far.
9. The supplies shall be delivered to the authorities at the place indicated below.

	Name of the Authority & Address	Quantity
All items	The Director, Information and Public Relations Department, Govt. of Odisha, Lok Sampark Bhawan, Unit-V, Bhubaneswar, Odisha-751001 Telephone No- 2394890, Email – iprenews@gmail.com	As per supply order

9. The working of the equipment shall be demonstrated successfully and expenses incurred on demonstration shall be borne by the supplier.
10. The supplier shall organise training to acquaint the employees of the Organisation regarding operation of the equipment at their own cost.
11. **Performance Security:** The successful bidder shall have to enter into an agreement with the Tender Calling Authority for successful completion of supply / installation of the tendered items after proper inspection within stipulated period and also for performance warrantee of the items from the date of supply / installation up to a period of **03 (three) years**. In this regard the bidder has to furnish the security deposit to be called "Performance Security" at the rate of 3% of the total amount of the order excluding all taxes in the form of NSC / Post Office Savings Bank A/c / FDR from any nationalised bank/performance bank guarantee (PGB) duly pledged in favour of "**D.D.O., I&PR Department**" payable at Bhubaneswar.

12. **Financial Evaluation: Least Cost Based Selection (LCBS)** method will be followed during the overall selection process. The client will select the lowest evaluated price bid among all the qualified bids. For the purpose of evaluation, the total evaluated cost shall be inclusive of all overhead expenses and applicable taxes for which the client makes payment to the agency. The successful bidder shall be selected taking into consideration of the lowest bid (L-1) in most transparent manner. The Tender Calling Authority can negotiate the rates with the L-1 bidder and finalize the rates accordingly. The authority is not bound to accept the L-1 rates. If the L-1 bidder fails to sign the agreement then negotiations with Firms other than the (L-1) lowest bidder i.e. L-2 bidder shall be held obtaining prior approval of the Government.
13. Notwithstanding anything contained in the General Conditions of contract a new/ fresh brand of product/ equipment not tried, tested and used in Information & Public Relations Department, Government of Odisha, may be accepted subject to meeting the prescribed technical specification and approval of Technical Committee.
14. All the supplies made shall be subject to a minimum period of warrantee of (3) year (s).
15. The supplier shall repair or replace at his cost any component of the supplies that may go out of order during the warranty period. The repair and replacement shall as far as possible be carried out within the premises, where the equipment has been installed. If, however, it is necessary to take the equipments to the workshop of the supplier, it must be repaired and re-installed successfully in its premises within 48 hours counted from the time service call is placed. Failing so, replacement equipment in working condition shall be supplied till return of the equipment.
16. If an equipment or supply goes out of order within the warranty period and the supplier is informed about it, it must be attended to within 48 hours counted from the time service call is placed.
17. Pre-delivery inspection: Required as detailed in Technical specification.
18. **PAYMENT:** No advance payment shall be made. 100% of the payment will be made on delivery of supplies, successful installation, demonstration and inspection by the tender calling authority subject to clause 11 and 16 above. TDS shall be deducted as per GST Act.
19. **DEMONSTRATION:** The firms will be required to demonstrate the quoted model for inspection / consideration by the Technical Committee during its meeting.
20. Bidders shall demonstrate the equipments of the quoted model.
21. Bidder intending to participate in the tender is required to submit up to date GST return filing copies
22. The selected bidders will have to enter into an agreement with the tender calling Authority. The agreement bond duly filled in indicating the amount of "performance Security" at the required rate as mentioned above and signed by the bidder with the attestation and common seal affixed with special adhesive stamp (Non-judicial) not less than worth of 10/- (Rupees Ten) only should be submitted within 15 days on receipt of information from I & PR Department, Govt. of Odisha. The first page of the tender Agreement should be written on non-judicial stamp paper of Rs. 10/- if stamp paper of Rs. 10/- denomination is not available, a no. of small denomination may be used in that place.
23. The bidder shall give warrantee of all equipment/accessories for 03 (three) year or more.
24. AV Equipment shall be conforming to the technical specifications as per Annexure A.
25. The bidder shall mention the make and model number of quoted items in the Technical Bid Format Financial Bid Format Data sheets of the item shall be enclosed in the tender documents.
26. Wherever specific terms & conditions have not been spelt out in the document, OGFR of State Govt. shall apply.

Seal & Signature of the bidder


Director,
I&PR, Bhubaneswar
(Tender Calling Authority)

ANNEXURE- A**TECHNICAL SPECIFICATIONS OF AUDIO VISUAL/PHOTO EQUIPMENTS:****CATEGORY-A (STILL CAMERA SETUP)**

STILL CAMERA SETUP			
Sl.No.	Model	Item Description	Qty
1	NIKON Z9	NIKON Z9 Mirror less digital camera body	1
2	NIKKOR Z24-70mm	24-70 mm f/2.8s Lens	1
3	NIKKOR Z 24-200mm	24-200 mm f/ 4-6.3 VR lens Lens	1
4	NIKON SB 5000	SB-5000 AF speed light	1
5	NIKON Z9 Camra Battery	Nikon VAW 15402 EN -EL 4A Battery	2
6	Lens Adopter for Z9	Nikon 4185 mount adopter APZ	1
7	Camera Bag	Camera Bag	1
8	NIKON XQD 64 GB Memory Card	NIKON XQD 64 GB Memory Card.	1
9	C XQD Card Reader	Stela Type C XQD Memory card reader.	1

CATEGORY-B (CAMERA SETUP)

CAMERA SETUP			
Sl.No.	Model	Item Description	Qty
1	PXW-Z280	Sony Handheld 4K Camcorder with 1/2-type 3CMOS with 4K 50p/60p recording capability, 12G-SDI, Dual Link Cellular capability, 17x zoom lens, advanced Face Detection AF	2
2	BP-U70	Sony Additional Battery	2
3	BC-U2A	Two-channel simultaneous battery charger/AC adaptor for BPU90/U60/U60T/U30 Lithium-ion battery	1
4	Memory Card SxS, 64GB	Memory Card SxS,64GB	2
5	SBAC-US30	Sony Memory Card Reader	1
6	RB 100 Series	RB Carry Bag	2
7	Smart LED TV 32 inches (SONY)	Smart LED TV 32 inches	2
8	Monopod	Monopod (Stand for camera)	2
9	EW112P G4	Sennheiser wireless Laple Mic	1
10	EW100G	Sennheiser wireless Mic	1
11	Hyper Deck Studio HD Pro	SDI Video Inputs-1, HDMI 2.0 Video Inputs -1, 2 x 2.5 inch disc slots, HD Video Standards 720p50, 720p59.94, 720p60 1080i50, 1080i59.94, 1080i60 1080p23.98, 1080p24, 1080p25, 1080p30 2K DCI Video Standards 2Kp23.98 DCI, 2Kp24 DCI, 2Kp25 DCI, 2Kp29.97 DCI, 2Kp30 DC, Built in 2.2 inch LCD for video	1

CATEGORY-C (EDITING SETUP)

EDITING SETUP			
Sl.No.	Model	Item Description	Qty
1	Z0W3	Mac. Pro.3.3 GHZ 12 12-core intel Xeon processor, Turbo Boost up to 4.4 GHz/48GB (6x8GB)of DDR4 eec memory /1TBssd/Radeon Pro 580X with 8GB of GDDR5 VRAM/with Apple Numeric Keyboard and Mouse.	1
2	S9718HN/A	Apple care + for Mac Pro (2 Yrs Additional Warranty),Mac Pro comes with one year H/W warrenty ,If you buy APP plus then you will get total 3 yrs warranty	1
3	27" 4k Monitor	27" Benq Monitor 4K	2
4	F40P2R800000005	Pegasus32 R8 32TB (8X4TB SATA) RAID System with 0.7M cable (APAC)	1
5	MQ4H2ZM/A	Thunderbolt 3 (USB-C) Cable (0.8m) ₹	1
6	MMEL2ZM/A	Thunderbolt 3 (USB-C) to Thunderbolt 2 Adapter	1
7	MD861ZM/A	Apple Thunderbolt cable (2.0 m)	1
8	Belkin 11 in one	USB C Hub, 11-in-1 Multi Port Adapter Dock with 4K HDMI, DP, VGA, USB-C 100W PD Pass-Through Charging, 3 USB A, Gigabit Ethernet, SD, Micro SD, 3.5mm Ports for Mac Book Pro, Air, XPS and More	1
9	Focusrite	Focusrite Scarlett 2i2 (3rd Gen) USB Audio Interface with Pro Tools	1
10	Harman 305	Harman 5" Two-Way Powered Studio Monitor - MKII	1
11	AJA	I/O 4k Mobile	1
12	Sound craft Signature,12	Sound craft Signature,12	1
13	Adobe CC	Adobe Premier CC 3yrs subscription	1
14	Headphone	Sennheiser Headphone	1
15	Cable & Connector	Power cable (2 Meter), BNC Cable, HDMI, LAN, EP Cable & RCA Cable (5 Mtr. Each), Converter (Phono to RCA, Phono to XLR-Male, EP to RCA, EP to XLR Male), etc as required in the Editing setup.	5 Nos. each
16	Online UPS 5 KVA	Online UPS 5 KVA (30 Min. Backup) with battery, Stand and 10 Nos. Universal Sockets with all fittings.	1
17	Installation	Installation charges if any.	

TECHNICAL BID FORMAT

CATEGORY-A (STILL CAMERA SETUP)

STILL CAMERA SETUP			
Sl.No.	Model	Item Description	Qty

CATEGORY-B (CAMERA SETUP)

CAMERA SETUP			
Sl.No.	Model	Item Description	Qty

CATEGORY-C (EDITING SETUP)

[illegible]

GENERAL BID FORM

Tender Document No.IV

1. Name

Full Address.

Fax No.

Telephone No.

E-mail of the firm.
2. Legal status of the firm.
3. Items for which you have submitted the bid.
4. Which of the items above you are the Original Equipment Manufacturer (OEM)
5. Give the location and Address of your factory.
6. For the items listed at (3) above and where you have submitted the bid but you are not The OEM, indicate against each of the names Of the OEM.
7. Kindly confirm by writing ' Yes ' or ' No ' only that you have been authorized by the respective OEMs either as dealer or as sale, supply and Servicing agent in respect of the items you are not the OEM.
8. Which of the items, you have submitted the Bids for, will be fully or substantially imported, and indicate the country to be imported from.
9. Have you enclosed the EMD declaration? If yes, mention the amount and it's in identifying details.
10. Have you enclosed all the documents and Papers called for in this tender document?
As per **Annexure-C** (please enclose the documents serially as per above Annexure).
11. If the answer to (10) above is No
Which of the documents / papers called for in the tender document have not been enclosed.
(Kindly enclose a list of such documents/papers)
(Use a separate sheet of paper if necessary)
12. Do you have a Post Sales –Servicing Centre in Odisha? If yes, give its Name Full Address, Fax and Tel. Nos.

Seal & Signature of the bidder


Director,
I&PR, Bhubaneswar
(Tender Calling Authority)

**Check List of documents to be enclosed to General bid Form
(Reference Sl. 22 of General Conditions of contract)**

SL No.	Reference SL. Of General conditions of contract	Nature and Type of document	Whether enclosed (with page reference)	
1	2	3	4	
			Yes	No
I	1	Proof of OEM (i.e. Certificate issued by Industries department Central excise authorities, Registrar of companies)/Authorised Agent of OEM / Authorised dealer of OEM (i.e. Certificate issued by the OEM)		
II	12	Promotional and Technical literature relating to the items tendered		
III	17	Valid Registration certificate issued under GST and Income Tax Acts by competent Authorities		
IV	18	IT Returns, Balance Sheet, P/L a/c and trading a/c (All document mentioned above must relate to the previous year i.e.2020-2021), PAN Card and GST Returns(Up-to-date)		
V	20	Bid Security Declaration		
VI	21	Financial bid (i.e. Tender Document No-V) should be separately sealed submitted in covers and over them it should be clearly mentioned as Financial Bid with name of the firm and Signature of the Bidder.		
VII	35	Proof of past performance regarding supply of Tendered item to Government organisation/PSUs i.e. copies of supply order/sale invoice (as per Annexure-“C” in line with special condition of Contract Sl. No.8)		
VIII	45	Undertaking to supply spare parts for maintenance of items for 5 years if selected for supplying the tendered item.		

Signature & Seal of the bidder

ANNEXURE-C**Checklist of documents to be submitted with General Bid form
(as per special Conditions of Contract)**

SL No.	Reference SL of Special condition of contract	Nature and Type of document	Whether enclosed	
1	2	3	4	
			Yes	No
1	6	List of names, complete address, Telephone numbers of customers to whom the tendered item had been supplied during last 3 years		

Signature and Seal of bidder

FINANCIAL BID FORMAT-I

Tender Document No- V

CATEGORY-A (STILL CAMERA SETUP)

STILL CAMERA SETUP							
Sl. No.	Model	Item Description	Qty	Unit Cost	Total	GST (___%)	Grand Total
1	NIKON Z9	NIKON Z9 Mirror less digital camera body	1				
2	NIKKOR Z24-70mm	24-70 mm f/2.8s Lens	1				
3	NIKKOR Z 24-200mm	24-200 mm f/ 4-6.3 VR lens Lens	1				
4	NIKON SB 5000	SB-5000 AF speed light	1				
5	NIKON Z9 Camera Battery	Nikon VAW 15402 EN -EL 4A Battery	2				
6	Lens Adopter for Z9	Nikon 4185 mount adopter APZ	1				
7	Camera Bag	Camera Bag	1				
8	NIKON XQD 64 GB Memory Card	NIKON XQD 64 GB Memory Card.	1				
9	C XQD Card Reader	Stela Type C XQD Memory card reader.	1				
All Grand Total				Rs. _____			

CATEGORY-B (CAMERA SETUP)

CAMERA SETUP							
Sl. No.	Model	Item Description	Qty	Unit Cost	Total	GST (___%)	Grand Total
1	PXW-Z280	Sony Handheld 4K Camcorder with 1/2-type 3CMOS with 4K 50p/60p recording capability, 12G-SDI, Dual Link Cellular capability, 17x zoom lens, advanced Face Detection AF	2				
2	BP-U70	Sony Additional Battery	2				
3	BC-U2A	Two-channel simultaneous battery charger/AC adaptor for BPU90/U60/U60T/U30 Lithium-ion battery	1				
4	Memory Card SxS, 64GB	Memory Card SxS,64GB	2				
5	SBAC-US30	Sony Memory Card Reader	1				
6	RB 100 Series	RB Carry Bag	2				
7	Smart LED TV 32 inches (SONY)	Smart LED TV 32 inches	2				
8	Monopod	Monopod (Stand for camera)	2				
9	EW112P G4	Sennheiser wireless Laple Mic	1				
10	EW100G	Sennheiser wireless Mic	1				
11	Hyper Deck Studio HD Pro	SDI Video Inputs-1, HDMI 2.0 Video Inputs -1, 2 x 2.5 inch disc slots, HD Video Standards 720p50, 720p59.94, 720p60 1080i50, 1080i59.94, 1080i60 1080p23.98, 1080p24, 1080p25, 1080p30 2K DCI Video Standards 2Kp23.98 DCI, 2Kp24 DCI, 2Kp25 DCI, 2Kp29.97 DCI, 2Kp30 DC, Built in 2.2 inch LCD for video	1				
All Grand Total				Rs. _____			

CATEGORY-C (EDITING SETUP)

EDITING SETUP							
S.N	Model	Item Description	Qty	Unit Cost	Total	GST (%)	Grand Total
1	Z0W3	Mac. Pro.3.3 GHZ 12 12-core intel Xeon processor, Turbo Boost up to 4.4 GHz/ 48GB (6x8GB)of DDR4 eec memory /1TBssd/Radeon Pro 580X with 8GB of GDDR5 VRAM/with Apple Numeric Keyboard and Mouse.	1				
2	S9718HN/A	Apple care + for Mac Pro (2 Yrs Additional Warranty),Mac Pro comes with one year H/W warranty ,If you buy APP plus then you will get total 3 yrs warranty	1				
3	27" 4k Monitor	27" Benq Monitor 4K	2				
4	F40P2R800000005	Pegasus32 R8 32TB (8X4TB SATA) RAID System with 0.7M cable (APAC)	1				
5	MQ4H2ZM/A	Thunderbolt 3 (USB-C) Cable (0.8m) ₹	1				
6	MMEL2ZM/A	Thunderbolt 3 (USB-C) to Thunderbolt 2 Adapter	1				
7	MD861ZM/A	Apple Thunderbolt cable (2.0 m)	1				
8	Belkin 11 in one	USB C Hub, 11-in-1 Multi Port Adapter Dock with 4K HDMI, DP, VGA, USB-C 100W PD Pass-Through Charging, 3 USB A, Gigabit Ethernet, SD, Micro SD, 3.5mm Ports for Mac Book Pro, Air, XPS and More	1				
9	Focusrite	Focusrite Scarlett 2i2 (3rd Gen) USB Audio Interface with Pro Tools	1				
10	Harman 305	Harman 5" Two-Way Powered Studio Monitor - MKII	1				
11	AJA	I/O 4k Mobile	1				
12	Sound craft Signature,12	Sound craft Signature,12	1				
13	Adobe CC	Adobe Premier CC 3yrs subscription	1				
14	Headphone	Sennheiser Headphone	1				
15	Cable & Connector	Power cable (2 Meter), BNC Cable, HDMI, LAN, EP Cable & RCA Cable (5 Mtr. Each), Converter (Phono to RCA, Phono to XLR-Male, EP to RCA, EP to XLR Male), etc as required in the Editing setup.	5 Nos. each				
16	Online UPS 5 KVA	Online UPS 5 KVA (30 Min. Backup) with battery, Stand and 10 Nos. Universal Sockets wit h all fittings.	1				
17	Installation	Installation charges if any.					
All Grand Total				Rs.			

SUMMARY OF FINANCIAL BID

Sl. No.	Specification	Rates per Category (in INR) exclusive of taxes.	GST @ (____%)	Total
1	CATEGORY-A (STILL CAMERA SETUP)	In Figure _____ In word _____		
2	CATEGORY-B (CAMERA SETUP)	In Figure _____ In word _____		
3	CATEGORY-C (EDITING SETUP)	In Figure _____ In word _____		

N.B. Taxes will be paid by the client as per the applicable rate under GST Act.

Authorized Signatory [In full and initials]:

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

BID SECURITY DECLARATION FORMAT

On Bidder's Letter Head

I/We, the authorized signatory of M/s. participating in
the subject Short tender call Notice No. dated for the assignment of
....., do hereby declare that:

- (i) That I/We have availed the benefit of waiver of EMD while submitting our offer against the subject Short tender call Notice and no EMD being deposited for the said Short tender call Notice.
- (ii) That in the event we withdraw/modify our bid during the period of validity or I/we fail to execute formal contract agreement within the given timeline or I/we fail to submit a Performance Security within the given timeline or I/we commit any breach of Short tender call Notice Conditions/Contract which attracts penal action and I/we will be blacklisted from being eligible for bidding/award of all future contract(s) of Government of Odisha for a period of three years from the date of committing such breach.

Authorized Signatory [In full and initials]:

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

FINANCIAL BID FORMAT-II
Tender Document No.-VI

PART-I

1. Name and address of the Bidder.
2. Whether a manufacturer / Authorized Agent / Authorised dealer
3. States in which Business run.
4. State from which material would be delivered if found successful in the bid.
5. IGST/CGST/SGST Registration Number.
7. PAN :-
8. Annual Turnover of Previous Financial year.
9. Whether the above Registration Certificates are valid / suspended / cancelled at the time of filing tender.
10. Whether up to date returns under all Acts filed?

PART-II

1. Terms & Conditions of Delivery
2. Terms and Conditions of Payment
3. Preference for mode of payment of "Performance Security" -

Seal & Signature of the bidder